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No. 15/DLIS/KU/2017

Date: 13th April 2017

The Director
Directorate of Admissions
Kakatiya University
Warangal - 509006

Sub: Dept. of LIS – KU-KUCET – 2017 – Syllabus of Entrance Test (MLISc) – Reg.
Ref: Lr. No. 108/DoA/KU/2017, dated 17th February, 2017.

Sir,

I am here with sending the syllabus prescribed for PG entrance (MLISc) in two parts (Part-A and Part-B) in consultation with Head of the Department.

Part –A (50 Marks)

- 1) **Library and Society:** Five Laws of Library Science; History of Libraries; Library Movement in India and Andhra Pradesh; Library Legislation in India; Library Organization & Associations; Types of Libraries; National Libraries and Documentation Centers.
- 2) **Library Management:** Management Theory & Principles: Application to Library & Information Centers; Library Planning - Components of Library & Building etc.; Human Resource Management - Committees, Authorities, Planning, Staffing; Library Governance - Rules & Regulations, Records, Statistics, Annual Reports; Financial management & Budgeting; Collection Management & Maintenance.
- 3) **Information Sources & Services:** Information Sources - Primary Sources, Secondary Sources and Tertiary Sources; Types of Bibliography; User Needs; Reference Services; Information Services - Document Delivery Services; Inter Library Loan; Referral Services; Reprography Services; Information Consolidation & Repackaging Services - Indexing, Abstracting, Translation Services etc.

Part – B (50 Marks)

- 1) **Computer Application and Networking:** Computer and its Application in Libraries; Computer Hardware & Software; Library Automation; Resource Sharing; National Networking: NICNET, ERNET, & INFLIBNET etc.
- 2) **Library Classification:** Classification – Need, Purpose, Functions; Growth & Structure of Knowledge; Normative Principles & Species of Classification; Study of Classification Schemes - DDC, CC, UDC; Principles of Facet Sequence & Helpful Sequences; Postulation Approach - Round and Levels; Fundamental Categories; Notation – Types & Qualities, Mnemonics & Devices; Phase Relation and Common Isolates.
- 3) **Library Cataloging Theory & Information Retrieval:** Catalogue – Need and Purpose & Functions; Physical Forms & Inner Forms; Development of Catalogue Codes – AACR2, CCC; Types of Entries – Main Entry & Added Entry etc.; Economy in Cataloguing – Simplified, Selective, & Union Cataloguing; Subject Cataloguing – Subject Heading & Indexing Techniques Types of Cataloguing, Bibliographic Standardization - ISBD, MARC, CCF, MARC 21.

Keeping in view the demand from the aspirants, we request you to kindly enhance the number of seats of MLISc from 20 to **25**.

Thanking you,

Yours Sincerely,



BoS Chairpeson